

Kanu o ka 'Āina New Century Public Charter School

Governing Board

MINUTES

Tuesday, May 14, 2024 4:00 PM

Lokahi Room – Kanu o ka 'Āina

**Vision** - As a community based learning 'ohana, Kanu is steadfast in cultivating compassionate, empowered, highly competent learners of all ages, grounded in Native Hawaiian culture and language.

**Mission** - Kanu's mission is to kulia i ka nu'u, or strive for the highest. A philosophy of excellence guides Kanu as we collectively evaluate a quality, culturally driven, intergenerational Hawaiian model of education with Aloha.

**Call to Order / Determine Quorum**

Attendance: WD Keomailani, John, Mike, Randy, Naomi, Kim, Keala, Steve Absent: Ali Ann, Aunty Kanani, Mana  
Guests: Keomailani, Nicole, Kanoa, Taf

**Assignments**

Time-Keeper - Steve  
Evaluator -

**Pule and Welcome** - Nā 'Aumākua

**Public Testimony on agenda items** - none

**Consent Agenda**

Addition for agenda: add Strategic Planning to Old Business

Correction for 4/9/24 minutes: Change Business Manager's Report discussion (bulleted point) from The projected budget will be ready . . . to The state budget will be ready . . .

A motion was made by Mike, seconded by John and approved unanimously to approve the agenda of 5/14/24 with the addition and the minutes of 4/9/24 with the correction.

**Financial Report and Acceptance**

*Reports Distributed:*

1. Year to Date Actual to Budget (Mar 2024)
2. Balance Sheet Summary (Mar 2024)
3. Cash Flow Statement (Feb - Mar 2024)
4. Kalo Store Fund (Mar 2024)
5. Revenue / Expenses Report (Mar 2024)
6. Vanguard Dashboard (5/3/24)
7. Vanguard Holdings (5/3/24)

*Other documents included in Finance Committee Meeting*

1. New Commercial Kitchen Site Plans(dated 11/17/2023)
2. New Commercial Kitchen from Quality Builders, Inc (dated 4/5/24)
3. HB 1800 CD1
4. Alaka'i Committee Enrollment Memo (dtd 5/9/24)
5. Leadership Team Memo regarding May 15, 2024 Enrollment Projections Due (dtd 5/9/24)

Discussion:

- Everything is on track.
- Waiting for the last payment from the state which is held until June 10.
- Year to date Actual to Budget - Mike explained this report
  - We are spending the way that we expected
  - Account #4120 includes the CIP money
  - We are running the school today in a deficit

Aloha kekahi i kekahi – Kōkua aku kōkua mai – Mahalo i ka mea loa'a – Mālama i kou kuleana

- We need to see a profit and loss statement so that we know where we are at any given time.
- We also need a balance sheet to look at at the same time
- The question is how to increase revenue and decrease expenses
- There are some unexpected costs coming up that add up to \$900,000+
  - We need to be more fiduciarily aware of the costs
  - These costs are 100% due to the Union
  - We are not currently asking all of the questions regarding the cost and numbers

A motion to accept the finance report was made by Mike, seconded by John and approved unanimously.

### **Business Manager's Report**

Important arrears to be discussed:

1. By law, Kanu must submit the enrollment numbers, by 5/15/24
2. The kitchen contract needs to be signed
3. Pay the probationary credit as discussed

### **Leadership Team Reports**

*Reports Distributed:*

1. Po'okumu Report (Mei 2024)
2. Hunehune Kalo (Mei 2024)

*Important points shared:*

- Passing out the Puke Alaka'i Limahana to all staff (with the SY 2024-25 offer letter)
- Graduation Ceremonies are announced
- Planning more intentional Math skill interventions in Elem.
- Planning to train kumu to look at standards ahead of their grade level
- Kanoa started open house for smaller groups in efforts to explain who Kanu is to families (especially for open grades)
- Ka 'Ohā shift this year - Island base kumu so that the focus is on the haumāna of the area (island). Multiple kumu have expressed that they now know their students better. This may have influenced the test scores also. ELA is a part of the hui, but Math has stayed with a stand alone kumu for all the islands. iReady is used for Math. The iReady diagnostic will tell the kumu where a student is at in Math. The Aleks program can provide the grade level content for Math. Iready will provide the remedial program for the students that are not at grade level.

### **Committees**

Academic Committee – no meeting

Finance Committee – 5/13/24

Discussion:

- Why don't we pay everyone the probationary credit (if they have earned it)?
- Has the grievance been settled? Yes, however we have to provide all of the requested data in 10 days.
- At this time we will resolve #1 in the remedy sought but not #2
- Arbitration is where you prove your case. Do we need to go to arbitration?

A motion was made by Mike, seconded by Steve and approved unanimously to pay up to \$15,000 for probationary credit for specified kumu.

A motion was made by Mike, seconded by John and approved unanimously to approve the recommendation to fund the kitchen at \$1,254,000 and to sign the contract for the kitchen.

The Finance committee did not have a recommendation from the committee regarding enrollment

Discussion:

- The Leadership team recommends that because of the cost of living pay increases, the unemployment and work compensation costs, the necessary probationary credit payments to teachers and the possibility of the HGEA hazard pay, that the enrollment should be increased to 692 for the next school year
- Taf / Mike provided a series of enrollment scenarios to demonstrate how the annual enrollment levels affect the income statement.
- Continue to look at classroom size when working on the strategic plan.

A motion was made by Mike, seconded by Steve and approved unanimously to accept the recommendation from the leadership team to increase the SY 2024-25 enrollment to 692.

Governance Committee – no meeting  
Restructure Committee (Ad Hoc Committee)

### **Old Business**

#### *Document Shared:*

1. Strategic Planning - Notes shared from the National Charter School Institute - Governing for Greatness Series - Board Network Webinar of 4/25/24
  - a. Strategic Planning is built in collaboration with those in governance (GB) and the implementers (Leadership Team), and is inclusive of stakeholders feedback (teachers, families and community)
  - b. The value of a strategic planning process is that it is a collaboration and a shared ownership of the strategy between the board and school level staff

#### *Discussion:*

- Collaboration: Centralized process, decentralized process
- Process that we have is for the experts to work in the template and then share
- Do we have a timetable?
- We have started a process and can not go back
- Asking everyone to think about collaboration and what that means for this board.

**New Business** - none

### **Standing Executive Session**

A motion was made by Randy, seconded by Steve and approved unanimously to enter Executive Session in order to discuss legal and/or personnel matters.

At this point, WD Keōmailani was excused from the Executive Session (due to a conflict of interest). Another GB member was asked to take the notes for the rest of the meeting.

### **Recap of Motions:**

A motion was made by Mike, seconded by John and approved unanimously to approve the agenda of 5/14/24 with the addition and the minutes of 4/9/24 with the correction.

A motion to accept the finance report was made by Mike, seconded by John and approved unanimously.

A motion was made by Mike, seconded by Steve and approved unanimously to pay up to \$15,000 for probationary credit for specified kumu.

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Submitted by:  
WD Keōmailani Case  
Secretary - Kanu o ka 'Āina Governing Board

**Next Meeting Date:** June 11, 2024 - 4PM