

Kanu o ka 'Āina New Century Public Charter School
Governing Board
MINUTES

Tuesday, November 8, 2022, 4:00 PM

Virtual Zoom Meeting

<https://us06web.zoom.us/j/82724517313?pwd=aDgzeEpqd0F5eTFvZXoraCtkd05Rdz09>

Meeting ID: 827 2451 7313 Passcode: KanuGB

Call to Order / Determine Quorum - The meeting was called to order at 4:03 pm by R Vitousek – Quorum was established

Attendance: WD Keomailani, Randy, Steve, Naomi, John

Absent: Kanani

Guests: Kanoa, Keomailani, Nicole, Taffi

Assignments

Time-Keeper -Steve

Evaluator - John

Pule and Welcome: WD Keomailani (Nā 'Aumakua)

Public Testimony on agenda items - none

Consent Agenda - Approval of Agenda and Previous Month's Minutes

A motion to approve the agenda of 11/8/22 and minutes of 10/11/22 was made by Steve seconded by WD Keomailani and approved unanimously.

Financial Report

The following reports were distributed:

1. Year to Date Actual to Budget (September 2022)
 2. Balance Sheet Summary (September 2022)
 3. Cash Flow Statement (September 2022)
 4. Kalo Store Fund
 5. Revenue Report
- Taffi reports that expenditures are on target.
 - #4200 represents the Geer money that is coming in increments.
 - #4331 shows an overage of student fees for lunches.

A motion to approve the financial report was made by WD Keomailani, seconded by Steve and approved unanimously.

It was shared that financial committee meetings should be held monthly.

Business Manager's Report

School Business Update

Independent Auditors Report (documents included)

1. CWA Report to the Governing Board
2. CWA Independent Auditor's Report
3. Financial Statements and Schedule for year end 6/30/22 & 2021 and Independent Auditor's Report

A motion to accept the independent audit for the year ending June 30, 2022 was made by Steve, seconded by John and approved unanimously.

CIP Project – (documents included)

1. Trimark Design Sketch
2. Proposed Schematic Design for Gym Renovation

More discussion will take place before the final plans are solidified. A question was raised regarding the area above the proposed classroom in the gym. Would there be ADA accessibility? Will this be an area that poses safety concerns?

Sandwich Isles Phone and Internet Use.

- Hawn Tel occupies the communication building but can not use the existing conduit lines.
- Kanu must pay \$12,000 to run the conduit lines from the building to Kauhale. This action will then divorce us from Sandwich Isles.
- ESSER funds which were for Covid relief are now more flexible for other uses.

A motion to approve up to \$12,000 from the ESSER II fund for the transition from Sandwich Isles to Hawaiian Tel to lay conduit lines was made by Steve, seconded by John and approved unanimously.

Charter Contract Renewal Application –

- Board members can come to Taffi's office to sign the renewal application certification statement or sign electronically.
- Do we meet the requirements of the board make-up? Only 1/3 of the board are employees or related to an employee, therefore we will present that we are in compliance. Naomi may be counted as a former employee.
- When will the board get the pre-populated application to review? A meeting is scheduled for 11/29 at 4pm for the board members and leadership team to review the application.

A motion to approve the Board Resolution to execute and submit the charter contract application as approved by the Board was made by Steve, seconded by John and approved unanimously.

The SY 2022-23 Annual Budget

A motion to approve the SY 2022-23 Annual Budget, based on the official enrollment count as of Oct 15th, 2022, was made by WD Keōmailani, seconded by John and approved unanimously.

A motion to authorize the submission of the five year prospectus at the maximum potential enrollment counts of 330 for Kauhale and 405 for Ka `Ohā that will be used for the renewal financial plan workbook component of the charter contract renewal application with the stipulation that neither Kauhale nor Ka Ohā will increase enrollment beyond the levels of 246 and 366 without prior Board approval was made by Steve, seconded by John and approved unanimously.

Discussion points

- The Governing Board sets the enrollment number.
- AG says that the school must accept students after the count date even if it is with no additional money. This is contradictory to the authorities of the governing board.
- One reason for not accepting more students is that it is hard to find HQT.
- Po'o kumu report that we have space problems on campus.
- How do we get the campus program to be more sustainable?
- If we did not continue the virtual program can we return to a school of 330?
- The prospectus is a plan and the annual budget would be approved by the Board each year

Leadership Team Reports (written report included)

School Wide Leadership Update

- School safety is the theme for recent training.
- Book blast (drive) for grades K-8 was very successful.
- The Strive Hi scores were released with Science proficiency showing improvement and ELA proficiency decreasing slightly.
- Kanu submitted the disaggregated data report to the commission.
- Areas for improvement include Math (school wide) and increased testing participation for Ka `Ohā.
- Contract Renewal Application is due on 12/15/22.

Kauhale Campus Program

- Hunehune Kalo October 2022 was shared.
- Kani ke `ō – with cross hui collaborations will be presente

Elementary

- Hui check-in meetings reflect solid team teaching.

- Elementary is focused on writing this year.
- The perpetuation of Kanu's mission and vision is consistently discussed.
- A challenge is working on the Covid impact year and how to address student needs.

Middle/Secondary

- Celebrations are coming up on campus that will bring community and 'ohana to the campus.
- Kanu supports after school sports in the community.
- BIIF is happening.
- Walk to the Box is a community event and sign waving opportunity to promote voting.
- Two kumu are visiting WyoTech training programs to show the relevancy of tech programs.
- High school is proposing a trip to Oahu to sail with Kanehunamoku. They want to sell reusable products. A fundraising proposal is pending. Kanoa will email the correct form to the Board.
- A challenge for Middle and High is the Math kumu vacancy. It is very important to have a consistent kumu.

Board Question: Why are we having so many turnovers with our Math position?

Answer: Uncle Lupe retired and Kanu has had no applicants. We have a hard time paying teachers that have worked in private schools and are not required to be Highly Qualified Teachers.

Ka 'Ohā Virtual Program

- Ka 'Ohā is seeing students in person more often due to increased number of huaka'i.
- The tech team has been set.
- Ka 'Ohā kumu attended Schools of theFuture Conference.
- Ka 'Ohā is experiencing some confusion with Power School.
- Truancy letters have gone out to 'Ohana.
- State Testing preparation has started to increase the student participation numbers.

Committees

Academic Committee – This committee met on 11/15/22 to discuss the academic data that was shared on 10/18/22.

Board questions asked today:

- Why are the numbers extremely low and are there any connections between behavior issues and the learning?
- What can we do about the low scores?
- What is going on in the bright spots (where scores are not as low)?
- What is happening with Ka 'Ohā's low participation rate?

Board suggestions:

- The Board should use our committee structure better and spend more time with the po'o. How do we get the students to do better?
- The Board suggests that the po'o look at the minutes that are spent with students on their Core Content subjects.

Finance Committee - no meeting held

Governance Committee This committee met on 11/29/22. A meeting was also held on 12/6/22 to discuss and review the contract renewal application.

Evaluation Committee (ad Hoc) – no meeting held

Standing Executive Session

A motion was made by Randy, seconded by Steve and approved unanimously to enter executive session to discuss personnel matters.

A motion was made by Steve, seconded by WD Keomailani and approved unanimously to exit executive session.

Old Business

none

New Business

ANA Grant FOA have been shared with the leadership team. The grant proposals are due mid March 2023. Eric Kaponi is willing to meet with Kanu Po'o to discuss the possibility of a language grant. He is also willing to engage with Kanu regarding our Strategic Plan.

Evaluator Comments – shared by John

Closing pule / mana‘o

Adjournment /Closing

A motion was made by Steve, seconded by WD Keōmailani and approved unanimously to adjourn the meeting at 6:33 pm.

Next Meeting Date: December 13, 2022, 4PM

Recap of Motions:

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Submitted by:

WD Keōmailani Case
Kanu o ka `Āina Governing Board Secretary