

Conflict of Interest Policy

No employee, Governing Board (GB) member, or committee member associated with Kanu o ka ʻĀina (KANU) NCPCS, shall derive any personal profit or gain, directly or indirectly, by reason of his or her participation with KANU. Each individual shall disclose to the administration and/or Governing Board any personal interest which he or she may have in any matter pending before KANU and shall refrain from participation in any decision on the matter.

Specifically, individual board members:

1. Shall not be a participant, directly or indirectly, in any arrangement, agreement, investment, or other activity with any vendor, supplier, or other party doing business with KANU which results in personal benefit.
2. Shall not be a recipient, directly or indirectly, of any fee for service, compensation, free service or discount, or other fees, from or on behalf of any person or organization engaged in any transaction with KANU.
3. Officer or member of his or her immediate family or an entity owned by any such individual may not do business with the school unless the facts of the particular related party transaction have been fully disclosed and the transaction has been expressly authorized by a majority of the Trustees of the School.
4. Shall not vote on any matter under consideration at any meeting of the Board of Trustees in which Trustee has a conflict of interest. The minutes of such meetings shall reflect that the disclosure was made and that the Trustee having a conflict of interest abstained from voting. Exceptions to any of the above shall be stated in writing or duly noted in board minutes with full disclosure of the conflict and action taken by the board. Individual trustee declarations shall be renewed annually.

Revised: 6/29/12

Approved: 6/29/12